

MDI Financial Policy

Thank you for choosing Midwest Dermatology Institute (MDI) for your dermatological needs. We strive to provide transparent and convenient billing practices.

Payment Options

- **Insurance:** We participate with many insurance plans. Please present your insurance card at each visit. We will file claims on your behalf, but it's your responsibility to understand your plan's benefits, co-pays, deductibles, and referral requirements.
 - **Verification:** While we make every effort to provide accurate information, it is ultimately your responsibility to verify that MDI is in-network with your specific insurance plan. Seeing an out-of-network provider may result in higher out-of-pocket costs.
 - **Referrals:** If your plan requires a referral, please obtain it before your appointment.
 - **Timely Filing:** Please provide updated insurance information promptly. If we cannot file your claim within your insurance company's timely filing limits due to missing or incorrect information, you will be responsible for the charges.
- **Self-Pay:** For patients without insurance, payment is due at the time of service.
 - **Deposits:** We require a non-refundable deposit when scheduling appointments for self-pay visits. This deposit will be applied to the total cost of your visit.
 - **Deposit Fee Schedule:** Our deposit fees for common services is as follows:
 - New Patient Office Visit: \$180
 - Established Patient Office Visit: \$150
 - Surgical: \$800
 - Mohs Surgery: \$1,000
 - *Please note that these are estimated fees. Final charges will be determined after your visit and may vary depending on the complexity of your condition and the services provided.*
 - **Lab Fees:** Any specimens, cultures, or special testing sent to an outside lab will be billed separately by that lab.

Co-pays and Deductibles: We are required to collect co-pays, co-insurance, and deductibles at the time of service.

Payment Methods: We accept checks and major credit cards. Please make checks payable to: *Midwest Dermatology Institute.*

Convenience Fee: A 3% convenience fee applies to all card transactions.

Returned Checks: A \$35.00 fee will be charged for any returned checks. We may require future payments to be made by money order or credit card if a check is returned.

FLIP OVER

Late Payments: We understand that bills can sometimes be overlooked. We will send multiple statements and make friendly reminder calls/texts. However, unpaid accounts may be referred to a collection agency, which may result in additional fees.

Medical Records: Patients can easily access their medical records through the online portal, ensuring convenience and security. If needed, MDI is also happy to assist in faxing medical records to other medical offices on a patient's behalf. However, patients should note that if MDI is required to print medical records, a fee may be incurred to cover printing costs. This policy ensures that all requests are handled efficiently while maintaining compliance with record-keeping standards.

Questions and Concerns: If you have any questions about your bill, please don't hesitate to contact our billing department at 800-290-5282.

Patient Agreement

By signing below, I acknowledge that I have read and understand the MDI Financial Policy.

Patient/Legal Guardian Signature

Date

Printed Name